East Cascades Works

Board & COWC Joint Meeting Agenda **July 22, 2020; 11:30 am – 1:30 pm**

Virtual Meeting Only: Dial: (669) 900- 6833 Meeting ID: 8710336109743
To Join By Video/Zoom: ***Join Zoom Meeting***

Board members present: Heather Tramp, Lisa Farquarson, Lisa Dobey, Gary North, Michelle Alvarado, Nicole Hough, John Hanner, Amy Gibbs, Marta Cronin, Jenni Newby, Dave Burger, Robbie Smith, Mike Graham, and Martin Campos-Davis
Staff present: Stefanie Siebold, Mel Barrett, Jamie Kendellen, Jessica Fitzpatrick, Heather Ficht
COWC present: Derrick DeGroot, Steve Kramer, Tony DeBone

Topic	Time	Discussion/Action/Motion
Welcome, Consent Agenda & Board Member Transitions	11:30-12pm	Lisa Dobey, EC Works Chair • Approval of minutes from April- ***Board Vote Required*** • Approval of PPP Application Summary & Submission- ***Vote by Board and COWC Required*** • Ratify Budget- ***Board Vote Required*** • Welcome New Board Members: Trevor Janeck, John Hanner Heather Ficht, EC Works Executive Director • Farewell to Exiting Members: Teri Hockett, Robbie Smith, Jon Irvine, Molly Joubert • Recognition for outgoing Chair: Lisa Dobey • Election of Officers: Board Chair, Vice Chair, Secretary-Treasurer- ***Board Vote Required***
		Motions: Mike moves to approve the minutes from the April Board Meeting as presented, Nicole seconds, Unanimously Approved. • Gary moves to approve the PPP loan application along with Jamie as the authorized signer of the application, Mike Seconds, unanimously approved. • COWC will need to reconvene to cast their vote - Commissioners DeBone, DeGroot and Kramer will convene. • Jenny moves to approve the budget as presented, Mike seconds, unanimously approved. Results of the Election: Chair: Gary North, Vice Chair: Dr. Cronin, Sec-Treasurer: Heather Tramp, remaining members: Julie Matthews, Jenny Newby
WorkSource Ready to Hire Curriculum	12-12:25pm	Mel Barrett, EC Works Program Manager • WorkSource Ready Hire Training Philosophy • Preview of WorkSource Ready to Hire Guide
		Discussion: What happens when an individual has a change in their "readiness" or job situation? Individuals can always come back and re-engage, however if they

		do move to another region, they would engage with their local WorkSource team in whatever work readiness curriculum that is specific to that region. <u>Actions:</u> Board will be interested in hearing how that roll-out of this curriculum happens.
Industry/Sectors Update	12:25-12:50pm	Board Member Industry Representatives Provide Updates on: • Technology: Stefanie & Mike (Board Member Vacancies) • Manufacturing: Mike & Sam • Healthcare: Lisa & Trevor • Construction & Building Trades: Gary, Dave, Robbie, & John
		<u>Discussion:</u> Technology & Manufacturing: We have vacancies on our board from the technology industry, so if you have any recommendations for board members, Heather will welcome conversations. Stef and Mike did share that the industry was stable throughout the pandemic, however, has recently worried that geopolitical concerns may impact technology manufacturing industry. Overall business has remained strong. Business continues to pick up with additional needs for hiring. Healthcare: Minute by minute industry. Bend is completely full- with waiting for beds. Hospital will soon stop doing elective surgeries as COVID continues to surge. Unfortunately, elective surgeries is where Healthcare get their income and profit. MCMC has reserved the readiness center and nursing program at CGCC as a back-up plan should it be needed. Wasco had the second death recently, who was sadly a former CGCC board member. Construction & Trades: Continuing to surge and remain mostly stable in most areas, with open jobs also growing. Over 200 Journeymen Electrician openings available in Local 48 (North), with an additional 50 coming in Central - IBEW.. All industries having issues with hiring during a recession and pandemic; struggling to meet the needs of business demand and still ensure the safety of their workers. Migrant Seasonal Farm Worker Program is focusing on the needs and safety of the workers. Many times, these workers are undocumented and unable to be supported through federal and state resources. <u>Actions:</u> Martin to share flyers for distribution regarding OHDC's efforts.
Strategic Industry Engagement Model & Economic Investment	12:50-1:20pm	Stefanie and Jessica, EC Works Program Directors • Regional Business Services • Investments in Training and Creating a Pipeline • Economic Expansion Investments

		Discussion: Refer to presentation Appreciation from members in the challenging work being done to listen to business.
General Updates & Public Comment	1:20-1:30pm	Heather Ficht, EC Works Executive Director & NEWLY APPOINTED CHAIR, EC Works Chair • Thoughts about timing of the quarterly meetings • Closing conversation and adjournment • Request: Please complete the Expectations Agreement and Annual Conflicts of Interest Questionnaire and return to Jessica • Marta Cronin shared that General Enrollment at CGCC is up 49%!!!

Meeting adjourned at 1:09pm

Attachments:

1. Minutes from the April 22, 2020 Board Meeting
2. PPP Application Summary
3. EC Works 20-21 Adopted and Approved Budget
4. WorkSource Ready to Hire Workbook
5. Expectations Agreement and Annual Conflicts of Interest Questionnaire