# East Cascades Workforce Investment Board

**Executive Board Meeting Minutes** **January 17, 2018 from 1-3 pm**

*Call in 1-971-337-0147 code 41983569*

Attendees: Mark Warne (Secretary/Treasurer), Amy Gibbs (member), Heather Ficht (Executive Director), Stefanie Siebold (staff), Jamie Kendellen (staff), Cynthia Crossman (staff)

By phone: Wally Corwin (Chair), Brad Porterfield (member)

Quorum Reached

Meeting called to order: 1:00 pm

| Topic | Lead | Time | Description |
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| Consent Agenda | Wally | 1pm | • Meeting minutes from 12/13/17 Ex Com. - *vote required* |
| | | | Motion:<br>Amy moves to approve as written<br>Wally seconds<br>Unanimously approved |
| North Adult/DW RFP | Jessica | 1:10 pm | • Review of RFP Review Outcome. Recommendation for RFP Award- vote required.<br>Discussion: Jessica went over highlights of RFP review. We received two applications – from Greater Oregon Behavioral Health and Columbia Gorge Community College. CGCC scored the highest because they demonstrated the ability to: manage complex grants, coordinate with community partners, meet the needs for the five counties and leverage their current training and development programs. |
| | | | Motion:<br>Brad moves to approve awarding contract to CGCC<br>Wally seconds<br>Unanimously approved |
| ECWIB Agenda Development | Heather | 1:20pm | • Review and edit draft Board Meeting Agenda<br>Discussion: Heather went over the draft agenda.<br>Action Teams – reports will be brief but it's important to hold the chairs accountable and report that they met. |

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| | | | State of the Workforce outline met with agreement. Once report is released Heather and Damon Runberg (OED) will present it in our various regions. City Club has also invited ECWIB to present at one of their meetings.<br><br>We will be purchasing new technology for future Board meetings which will enable us to broadcast video of speakers and improve sound quality for those who are calling in.<br><br>• Board member recruitment<br><br>Discussion: We need one more private sector member to be fully seated. Two new private sector members will be introduced - Sam Meier of Composite Approach and Jim Sanders of Bright Wood (both in manufacturing). Jennifer Newby is replacing Debbie Hagan from COCC. Julie Matthews from Klamath Economic Development will be replacing Amanda Hoey. |
| | | | Actions: Add Innovation Festival to agenda. Add re Incumbent Worker Training Fund will be released in Feb. |
| Workforce Action Teams | All | 1:40pm | • Report-out on each sub-regional workforce action team's progress to date<br><br><u>Wally/Central</u>: They had large, well-rounded attendance at first meeting – the Who's Who of Central Oregon. This was a "meet and greet" and a second meeting is scheduled for Feb. 2.<br><u>Jessica/North</u>: Their meeting is scheduled for Jan. 22. Lisa & Kevin will report at Board meeting on Jan. 24<br><u>Stefanie/South</u>: She met with chairs to discuss who to invite. Full team plans to meet at end of Jan. |
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| Events | Heather | 2:00pm | • Oregon Talent Summit – March 13-16th<br>Oregon Talent Council has been dissolved and incorporated into the OWIB. They will have $500K - $2MM in grants to put toward innovative workforce solutions in Oregon. They are hoping for local board participation in this Summit.<br>• Healthcare Apprenticeship – Mid February<br>OWIB asked if we'd be interested in an apprenticeship program. Todd Nell will organize a Skype meeting to determine if there is sufficient interest statewide.<br>• Re-entry Summit – TBD – Summer or Fall<br>This summit will focus on engaging workforce and business in discussion of employing ex-offenders. Mark should be involved due to his experience in working with the prison population. He pointed out that we need to have the head of |

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| | | | the Dept. of Corrections involved or the initiative will go nowhere. The State will have a Kick-Off Summit in Salem in April. Stefanie attended this conference in the past and said it dispelled a lot of myths about risk, bonding, etc. for employers. ECWIB will pay for Mark and others to attend. Mark pointed out that it's important to make the business community feel comfortable with hiring ex-offenders and realize that they have resources. Training and hiring this population could be a partial solution to our labor shortage. (per Heather – we should involve Roger Lee and his assistant in the local summit.)<br>• Working Together: The Future of Work – Fall<br>Heather is on the planning committee for this conference that the OWP will hold in Eugene. It will be a day-long conference bringing together AOC (county administrators) who want to partner with Workforce. It will be similar to a TED conference.<br>• Innovation Festival in Bend - June<br>We are partnering with OSU Cascades, TAO, Opportunity Knocks. Event will have a statewide attendance. They still need sponsorship money. |
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| General updates | All | 2:30pm | • PRISM data<br>This is the State data system. It's getting more sophisticated and eventually will have comprehensive data that will be valuable to the Board.<br>• Communications Update<br>○ State of the Workforce Report – discussed earlier.<br>○ Logo and name change<br>Sublime feels we also need a tagline. Meeting about this Jan. 18.<br>• Grant updates – Vets<br>Jessica and Stefanie met with other partners and hope to submit an application by next Friday if we get enough info from the others. The grant is approx $165K and will focus on removing barriers veterans have to reentering the workforce or moving up.<br>• Other - Educator Externships<br>Jessica spoke with High Desert ESD and Umpqua bank on a $10K grant to pay teachers to develop a curriculum for teaching math in a work environment. Possibly will partner with Habitat for Humanity to use high school student to help |

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| | | | build a house and learn math principles on the job. This will give the students experience with work hours and CTE credits. We'll hear back mid-March.<br>• Local area assessment – Wally and Steve Kramer received letter from the State Workforce Executive Team about the local area assessment conducted in Oct. 2017. The letter pointed out that assessment staff "observed a great deal of commitment, partnership, innovation and creativity that exists among Board staff and partners. These strengths will enable the Board to continue to leverage resources in a way that will really make a difference in the coordination, alignment and expansion of services in the entire ten county area."<br><br>Actions: Include Local Area Assessment as part of Board agenda. Important for Board to be aware of this success story. |
| Attachments:<br>• Ex Com meeting minutes from 12/13/17<br>• Draft ECWIB Agenda for 1/24/17<br>• State of the Workforce outline | | | |

Motion to adjourn:
Mark moves
Wally seconds
Unanimously voted to adjourn, 2:21 pm

s/Mark Warne
Secretary/Treasurer

Wally Corwin
Board Chair
(Mark not present in person)

2/14/18
Date