Executive Committee Agenda **November 10, 2020 from 8:30am-9:30am**
Zoom or Call in ONLY- 1-408-638-0968; Meeting ID 899 1621 2807
https://us02web.zoom.us/j/89916212807

Attendees: *Gary North, Dr. Cronin, Julie Matthews, Jennifer Newby, Staff: Heather Ficht, Jamie Kendellen, Jessica Fitzpatrick, Melissa Barrett, Stefanie Siebold.*

Gary called meeting to order at 8:31am.

Topic	Lead	Time	Description
Consent Agenda	Gary	8:30am	• Ex Com minutes from October 13, 2020- *vote required* Motion: Julie moves to accept the minutes as presented, Marta seconds, unanimously approved
Debrief Board Meeting	Heather/Stef	8:40am	• Debrief Board Meeting Discussion • Clarify Strategy for Outreach and Recruitment of New Members • Board Buddies- Expectations around making connections Actions: Recommendations were made for Heather to reach out to Tria Gould at Google in the Gorge, Red Rock BioFuels in the Basin, Mark Wendt in Klamath, and Maggie Hubble from Shift in Central for potential board membership. Marta will be sending an outreach email to intro to Heather and Tria. Update the recruitment materials before we send them out to the group for new outreach- Jessica and Heather. Group discussed board buddies and desire to have the process be random. The more engagement with each other industries the better. Allows folks to get a cross section of differing perspectives outside of their own industries. We will continue to discuss in the future, including using surveys to gather ideas, and

			leaning on our new Biz Srvs Program Manager for leading the work.
Unaudited Financials	Jamie	9:10am	• Review and approve unaudited financials- *vote required*
			Discussion: Jamie presented the unaudited financials, focusing on key areas: PPP spending is on track and will be spent-out without issue. We are underspent in Sectors, mainly due to the COVID shutdowns and limited and changing engagement with industry groups, so will be looking to reprioritize spending those funds. We have received additional funds to support YCC , as well as a $1million grant from HOWTO to support the Behavioral Health Consortium, both reflected in the budget. Within the HowTo Grant is the hiring of 2 new staff members, which is reflected here, as is the previously approved staff member on the program team. There are no other changes or issues to point out. Heather also noted that our team and our providers are doing more than their share to ensure that funds are appropriately spent out and may be asked to take on additional funding as a result. Motion: Julie moved to approve the financials as presented, Jennifer seconded, unanimously approved.
Round Robin Discussion	All	9:20am	• General Updates from Group
			Discussion: Heather added that after the presentation that she did for OR Business Council, the state WTDB asked her to join a sub-committee of the state board to evaluate the state workforce. The governor is also interested in

			participating. There will be six meetings before winter break. Julie Matthews updated that KR Telecomm is coming to KFalls and creating 20 – 25 jobs in the downtown. Referred to recent press releases for more information. Love's is also coming to build a truck stop right off hwy 97 providing another 20 jobs. Marta said there is much progress in construction at CGCC. Weather permitting it will be done by July. Heather asked Jenni Newby if there was any progress or news related to the Department of Corrections decision related to terminating the CC contracts for adult basic education services in state prisons. Jenni indicated that we are waiting for information, but not optimistic that ABE will continue in the prisons. Strict guidelines that all community colleges have to comply with. Gary said not much has changed in construction in the last month or so. There has been a lot that has been put on hold, but he is hopeful that projects will start to ramp up again. Lumber market has come down. Appliances and import items where factories shut down, have seen material price increases trickle down. Tariffs that are currently in place may be eased in the future with the new administration.
Attachments: • October 13, 2020- Executive Committee Meeting Minutes • Unaudited Financials			

Meeting adjourned at 9:28am