East Cascades Works

Executive Committee Meeting Minutes-DRAFT May 1, 2019 from 12:30pm-2:30pm

Call in 1-408 638 0968 Meeting ID: 115 466 558

Attendees:
Board Members: Wally Corwin (Chair), Lisa Dobey, Gary North (on phone)
Staff: Heather Ficht, Jamie Kendellen

Meeting called to order at 12:28 pm

Topic	Lead	Time	Description
Consent Agenda	Wally	12:30pm	• Approve minutes from 3/13/19 Executive Committee meeting. (No meeting in April.) *Vote required.* Motion: Lisa Dobey moved to approve Gary North seconded Unanimously approved
2019-2020 EC Works Budget	Heather & Jamie	12:40pm	• Program Year 2019 EC Works budget for **Adoption** *Vote required.* o We budgeted conservatively, but we expect an increase in state general funds for 2019-2020 and possibly will receive additional federal funds as well. ▪ We are getting TANF funds which we can use to defray reductions on the Youth side. ▪ WorkSource leases – 40% of the funds we reserve for this goes to the Madras office lease. We may be canceling this lease sometime during this fiscal year. ▪ Staffing/benefits – we budgeted conservatively for 401K and health benefits. o Program general expenses – assumptions ▪ We will continue the Incumbent Worker training funds at $75K ▪ Cohort training includes $35K to be invested in Lake County Red Rock project ▪ Apprenti – decision date on how to use apprenticeship training funds is June 2. If

			we don't go forward with tech cohort again, we may put those DOL funds into a different sector.
			Motion: Lisa Dobey moved to adopt budget Gary North seconded Unanimously approved Actions: Heather to schedule meeting with COWC members to have budget approved prior to ratification by Board in July. Lisa and Gary asked that we schedule time for further budget discussion at next Executive Committee meeting to help them better understand the details
Executive Director's PY19 goals	All	1:30pm	• Executive Director PY19 Quarterly/Annual Goal setting ○ Postposed to July meeting
			Actions:
Executive Committee - New members	Heather	2:00pm	• Onboarding new Ex Com members ○ Need to look at our election times to make sure they line up with expiration dates of current members' terms so we don't end up without sufficient members for quorum. ○ Further discussion postposed to June meeting
			Actions: Heather to schedule meeting with Lisa and Gary to discuss onboarding.
Updates	All		• Construction training – Heather and Gary feel further discussion is needed as to who will do this training. • Klamath County – Wally wants to move forward with recruiting Mark Wendt. Heather and Gary will pursue this.

Meeting adjourned at 12:56 pm

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Wally Corwin, Chair Date