East Cascades WORKS
Connecting Talent To Opportunity

East Cascades Works

Executive Committee Meeting Agenda August 19, 2019 from 10am-11:30am
Call in 1-408-638-0968; Meeting ID 232 175 561

Attendees: Lisa Dobey (chair), Gary North, Julie Matthews (by phone), Steve Kramer (by phone), Derrick Degroot (by phone), Heather Ficht (staff), Jamie Kendellen (staff), Melissa Barrett (staff), Jessica Fitzpatrick (staff)

Quorum reached and meeting called to order by Lisa Dobey: 10:01am

Topic	Lead	Time	Description
Consent Agenda	Lisa	10:00am	• Ex Com minutes from July 15, 2019 **Motions:** Gary moves to approve the minutes as presented; Julie seconds the motion; Unanimously Approved
Local Workforce Areas & State Structure	Heather	10:10am	• Higher Education Coordinating Council – Office of Workforce Investments (HECC-OWI) • WIOA, WorkSource and Oregon • Local Area Consolidation Possibilities Discussion: **HECC, WIOA, WSO: Reference the PowerPoint included in the handouts.** There are different pools of resources, that have different oversight structures, that flow from the federal government to the state or from the state directly, to support workforce development. For example, the funds for WIOA that support the work at the workforce board level are specific to one title within the act, of which there are five. The funds that we receive are for Title 1b services, come from the Dept of Labor and flow through to the Higher Education Coordinating Commission to a small department called Office of Workforce Investments, who is responsible for overseeing and providing policy to the local boards. From the HECC-OWI, funding then passes through to the 9 local workforce boards, based on an allocation formula. The allocation is based on population density, unemployment levels and geographic reach. Only 20% of our budget is non-federal and we must diversify our resources, or we will no longer exist due to continuous year-over-year reductions. Heather's goal is to get us to 50/50 The Oregon Employment Department and other WorkSource partners also receive funds to support Workforce Development activities from WIOA. Unlike us, each of these partners also delivers direct service to jobseeker and business customers. Because of this, our added responsibility is to ensure that all direct service providers are maintaining the highest quality of service, as dictated by a set

East Cascades WORKS
Connecting Talent To Opportunity

			of state standards, referred to as the WorkSource Standards. In addition, we are responsible for overseeing the integration of mandatory service providers within the WSO. Our board, not state agencies, determine where WS centers are located in each local area. WIOA Title 1b services are delivered through a procured provider contract, split into the 3 sub-regions we cover. We separate training services for Adults and Dislocated Workers (A/D) from those that support services for Out-of-School Youth, 16-24 who are disconnected from education/employment. While A/DW services are delivered within the WorkSource, those for youth are generally not, as they are not mandated to integrate into WorkSource. In our region we service roughly 240 youth and 2,000 adults/dislocated workers per year. We will be procuring for services in Central Oregon this program year. We are required to conduct a competitive procurement in each area every 3-5 years. We also support other efforts not procured through a provider contract, such as Incumbent Worker Training. **Local Consolidation: Reference map included in the handout.** Eastern region- Morrow and Umatilla have formally requested that they form their own local workforce area and separate from Eastern Oregon's board. As a result of this request some concerns have been surfaced about the sustainability of the current structure of 9 local boards. There is some talk of exploring redistricting the local boundaries again. If this happened areas would be consolidated to make fewer but larger areas – not more and smaller areas. It is the responsibility of the state workforce board (Workforce and Talent Development Board) to recommend local area boundaries to the Governor. It is up to the Governor to determine local workforce area boundaries. No recommendation is pending but we should pay close attention as we may be approached to absorb additional counties. Com Kramer was able to speak to a Morrow County commissioner who shared the formal request and said a driver of the change is the likeness of industry composition in the western adjacent counties (Wasco, Sherman, Gilliam, Wheeler) to their economy vs the southern bordering counties encompassed in their existing local area.

East Cascades WORKS
Connecting Talent To Opportunity

			Actions: Heather and Steve Kramer to continue to keep Executive Committee abreast of latest on Umatilla and Morrow and involve them in any further discussion. Heather to research what level of authority a local board has to accept, decline, or negotiate local area boundaries.
Board membership	Heather & Lisa	10:50am	• Private Sector Member Recruitment • Wasco County Commissioner & Chief Local Elected Official, Steve Kramer • Board member areas of focus Discussion: **Recruitment and Steve Kramer:** Steve Kramer would like to join as a voting member. We need help in identifying a business in the North and the South that could join to fill the 3 vacancies available for voting private sector members. Marta Cronin, president of Columbia Gorge Community College has been nominated, awaiting appointment. Teri Hockett of Technology Association of Oregon and Jon Irvine, AFL-CIO Rep have both been appointed. **Board Member Focus Areas- Refer to handout:** We would like to work together to further identify the focus areas are board members are interested in and the reasons why you continue to engage. We would like to tie these backs to our bigger agency goals and have each member own a section of meeting agendas that support the topics. Heather will send out the focus areas sheet with suggestions for each member, for example: 1. Partner with Heather in building a business plan for the agency- Gary North 2. Engage with staff, partners, and other members on a conversation regarding out "footprint"- physical location of the centers – Nicole Hough **Actions:** Julie to email Heather potential member names and will introduce at an event this week.

East Cascades WORKS
Connecting Talent To Opportunity

			Heather to connect with Lisa F as well to see if we can generate interest from employers to join the board. Heather send out focus area sheet with suggestions for each member. Next month we will look at bigger picture goals, scoresheet, and priority tracking.
Schedule for Ex Com	Lisa	11:20am	• January and February meetings are on a holiday – reschedule or cancel?
			Actions: January has been moved to January 13 at 10am. February has been moved to February 10 at 10am.
Announcements: Reminder of Endless Summer Nights and Working Together. Attachments: • Meeting minutes from July 15, 2019 meeting • Map of Oregon's Local Workforce Areas • WIOA Decoded PPT • Board member list and potential areas of focus			

Meeting adjourned at 11:15am.

Minutes Approved

Lisa Dobey, Chair

9/16/19
Date