



East Cascades
WORKS

Connecting Talent To Opportunity

Program Management Policy

TITLE: Adult, Dislocated Worker and Youth Follow up Services

POLICY APPROVED BY:

Heather Ficht
Heather Ficht (Apr 25, 2024 13:46 PDT)

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K'Lynn Lane
K'Lynn Lane (Apr 27, 2024 16:56 PDT)

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Previous Policy Approval Date:

January 24, 2024

Current Policy Effective Date:

December 4, 2023

Revision Approval Date:

April 24, 2024

PURPOSE:

This policy provides guidance for offering follow-up services to eligible Youth, Adults, and Dislocated Workers within the East Cascades region under the Workforce Innovation and Opportunity Act (WIOA).

POLICY:

Follow-up services are available to all Adults and Dislocated Workers for 12 months following exit but must be made available to those who have been placed into unsubsidized employment at the time of exit. Follow-up services must be made available to all Youth for 12 months following exit, in a way that aligns with their Individual Services Strategy and as required by the 14 Elements.

Examples of follow up activities for Adults and Dislocated Workers may include but are not limited to:

- Career planning and workplace counseling.
- Assistance with job retention, re-employment issues, and/or addressing work-related problems.
- Referrals to community services and resources.
- Peer support groups.
- Information related to educational opportunities available within the community.

Examples of follow-up activities for Youth may include but are not limited to:

- Supportive Services.
- Adult Mentoring.
- Financial Literacy Education.
- Labor market and employment information.
- Post-Secondary preparatory services.

Exclusions:

- Supportive services are not allowable for Adults and Dislocated Workers in follow-up.
- Follow-up services do not extend the exit date for performance.



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- Contacting participants for scheduling appointments or collecting performance-related data is not considered a service. Participants must be offered an additional follow-up service for it to be recorded as such.

REFERENCES:

Higher Education Coordinating Commission, Follow-up Services Policy

20 CFR 678.430

20 CFR 680.150(c)

20 CFR 681.580

Training and Employment Guidance Letter No. 19-16

Training and Employment Guidance Letter No. 10-16

Training and Employment Guidance Letter No. 10-23

ECW PM03 Youth Eligibility and Enrollment Policy

ECW PM04 Adult and Dislocated Worker Eligibility Policy









PM17_ Adult and Youth Follow Up Services _Apr 24

Final Audit Report

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