East Cascades WORKS
Connecting Talent To Opportunity

Executive Committee and COWC Joint Meeting Agenda
June 5, 2023 1-2pm
Virtual Meeting Via Zoom or Phone

Ex Com members: K'Lynn Lane, Dave Burger, Laurie Chesley
Staff: Teresa Cummings Weir, Jessica Fitzpatrick, Stephen Williams, Heather Ficht
COWC members: DeBone, Kramer, Dabulskis, Farrar, Morely, Crawford, Fording

I. 1:00pm: Call to Order – Executive Committee – K'Lynn Lane, Chair

a) Executive Committee Consent Agenda: Minutes from May 2023 Executive Committee Meeting – Vote Required.

- *Chair Lane called Ex Com meeting to order at 1:09pm*
- *Chair called for a motion to approved consent agenda; Laurie made first, Dave made second and unanimously passed.*

II. 1:05pm: Call to Order – Central Oregon Workforce Consortium- Commissioner Debone, Chair

a) COWC Consent Agenda – Minutes from May 2022 meeting – Vote Required.
b) Acceptance of the 2021-2022 Tax Returns & Financial Statements- Vote Required.
c) Election of Officers- Vote Required.

- *Chair DeBone called COWC meeting to order at 1:11pm*
- *Chair DeBone called for a motion to approve the minutes from the May 2022 COWC meeting; Kramer made first, Dabulskis second, unanimously approved*
- *Chair DeBone called for a motion to accept the 2021-22 Tax Returns & Financial Statements; Kramer made first, Dabulskis made second, unanimously passed*
    - *Commissioner Kramer called out the exceptional work of EC Works team in another clean audit. Heather gave specific credit to Jessica for her leadership in covering for our organization without a Fiscal Director; DeBone echoed appreciation for the rigorous oversight of funds*
- *Chair DeBone called for nomination for Chair; Crawford nominated DeBone for chair, Dabulskis seconds; Debone abstained and otherwise unanimously approved.*
- *Chair DeBone called for a nomination for South subregion Vice Chair; Crawford nominated Henslee, Kramer seconds, unanimously approved.*
- *Chair DeBone called for a nomination for North subregion Vice Chair; Kramer nominated Dabulskis, seconded by Crawford; Dabulskis abstained otherwise passed anonymously.*

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III. 1:15pm: 2023-2024 Budget – Jessica Fitzpatrick, Staff

a) Acceptance of the Budget by Executive Committee- Call for Vote- K'Lynn Lane, Chair.
Chair Lane called for a motion to accept the Budget as presented; Burger made a motion, Chesley seconds; anonymously approved.

b) Approval of the Budget by the COWC- Call for Vote- Commissioner Debone, Chair.
Chair DeBone called for a motion to approve the Budget as presented; Kramer made a motion, Dabulskis seconds; unanimously approved.

IV. 1:25pm: Adjourn COWC and Ex Com meeting – Chairs Lane and Debone

Chair Lane adjourned the meeting at 1:29pm
Chair DeBone adjourned the meeting at 1:29pm

Attachments:

- May 2023 Executive Committee Meeting Minutes
- PY 2023—2024 Budget
- EC Works 2021-2022 Form 990 Tax Return
- EC Works 2021-2022 Form CT12 Tax Return
- May 2022 Meeting Minutes for COWC
- 2021-22 Financial Statements
- HECC Monitoring Report